



DATE _____

COMPUTER
LAB

Complaint

Register

Computer Lab

DATE _____

Complaint Register

DATE _____

S.No	Date	Nature of Complain	Department	Status	Complaint made by	rectifier sign	Complainant's sign	Date
1.	24/7/23	Internet issue	Computer Lab	LAN Problem	Ashut Kumar	Gaurav	Ashut Kumar	24/7/23
2.	10/8/23	PC not working	Principal office	Hardware problem	Poojaram Khem	Gaurav	Poojaram Khem	16/8/23
3.	15/8/23	Printer is not working	Accounts	Sharing error	Mukherjee	Gaurav		16/8/23
4.	26/8/23	Gateway switch problem	Library	Not blinking	Famini Man	Gaurav		26/8
5.	8/9/23	Internet issue	Online (admission)	not working	Famery R.S.	Gaurav		
6.	8/9/23	Printer Driver Download	Exam Room	not working	Praveen Sir	Gaurav		22/9
7.	31/10/23	CRTV camera not working	Main gate Room	not working	Lalita Man	Gaurav		31/10/23
8.	17/10/23	System on printer	Central library	switch on issue.	Megha man	Gaurav		17/10.
9.	25/10/23	Printer cartridge	Principal office	ink less	Poojaram Khanna	Gaurav		25/10.
10.	9/11/23	Internet issue	Accounts	not working	Dipen Sir	Gaurav		9/11/23
11.	16/11/23	Camera switch issue	Computer Lab	switch not working	Ashut Kr.	Gaurav		16/11/.
12.	29/11/23	UPS not working	Low library	mother board issue	Kamini Man	Gaurav		29/11/23.
13.	7/12/23	Gateway issue	Principal office	not working	Mukherjee	Gaurav		7/12/23
14.	21/12/23	Printer offline mode	Printing Room	did not start	Shreyas	Gaurav		21/12.



S.No.	Date	Nature of Complaint	Department	Status	Complaint made by	Receiving sign	Complainant's sign/date
15	4/1/24	Internet Issue	Central Library	Internet not working	Megha Nam	Gaurav	4/1/24
16	18/1/24	Pc on problem	Accounts Dept.	switching on issue	Ripen Sir	Gaurav	18/1
17	3/1/24	Camera not working	Computer Lab	not recording	Lalita Nam	Gaurav	3/1/24
18	6/1/24	Printer cable issue	Accounts Dept.	Cable damaged	Mukesh Ji	Gaurav	6/1/24
19	22/1/24	System on problem	Online Room	switch on issue	Honey Kumar	Gaurav	22/1/24
20	22/1/24	Internet Issue	Accounts Dept.	not working	Mukesh Ji	Gaurav	22/1/24
21	3/3/24	Print Issue	Central Library	not printing	Megha Nam	Gaurav	3/3
22	27/3/24	Router off issue	Main gate room	not working	Lalita Nam	Gaurav	27/3/24
23	10/4/24	System Unable Start	Computer Lab	Reports	Ashok Nam	Gaurav	10/4/24
24	28/4/24	Software summing problem	Law Library	not summing	Kamini Nam	Gaurav	28/4/24
25	14/5/24	Internet Issue	Admin Office	not working	Lalita Nam	Gaurav	14/5/24
26	30/5/24	Camera not working	Ganesh Hall	not working	Lalita Nam	Gaurav	30/5/24
27	3/6/24	Antenet Switch issue	Host Guest	Not working	Ashok Sir	Gaurav	3/6/24
28	8/7/24	Biometric Antenet Issue	Ganesh Hall	Antenet Issue	Ashok Sir	Gaurav	8/7/24



Serial No. Nature of complaint Dept.

complaint made by, specification Singh Complaints sing / date

29. 1/8/24 camera not working comp.levi. not recording

General Gaurav Megha 7/8/24

30. 28/8/24 Internet issue Cert Lib Internet not working

Diary G Gaurav Divya 28/8/24

31. 11/9/24 Internet issue Adm. office not working

~~General~~ Gaurav ~~Diary~~ Divya 11/9/24

32. 21/9/24 camera not working Gaurav Hall not recording

Ramyaak Padary Gaurav ~~Diary~~ Divya 21/9/24

33. 27/9/24 camera not working Law Dept not recording

Megha Morn Gaurav ~~Diary~~ Divya 27/9/24

34. 5/10/24 Printing cable issue Accounts cable damage

Thudax Gaurav ~~Diary~~ Divya 5/11/24

35. 23/10 Internet Issue Reception Net working

R.R. Singh Gaurav ~~Diary~~ Divya 23/10/24

36. 6/11/24 Internet switch issue Reception Not working

R.R. Singh Gaurav ~~Diary~~ Divya 6/11/24

37. 19/11/24 Bio metric Internet Gaurav Hall Internet Issue

Ashok Gupta Gaurav ~~Diary~~ Divya 19/11/24

38. Issue

~~Diary~~ Divya 21/12/24

39. 21/12/24 Printer Drivers Download Exam Room Not working

Pooja Yadav Gaurav ~~Diary~~ Divya 21/12/24

40. 10/12/24 UPS Not working Law Lib Meter board issue

Kamini Hanu Gaurav ~~Diary~~ Divya 18/12/24

41. 27/12/24 Internet Issue cont Lib Not working

Sanya Khan Gaurav ~~Diary~~ Divya 27/12/24

42. 21/12/24 Internet Issue Principal Not working
Vice

Mukherjee Gaurav ~~Diary~~ Divya 21/12/25





CAMPUS MAINTENANCE COMPLAINT REGISTER

Campus Maintenance

DATE _____

Complaint Register

DATE _____

S.No	Date	Nature of Complaint	Status	Location	Complaint made by	Rectify sign	Complainant's sign/Date
1.	07/03/23	Tube light not working	blinking	Conseal hall	R.R-Singh		/ 07/03/23
2.	29/03/2023	Switch not working	broken	Admin block	Sudhir S/O		/ 29/3/24
3.	05/3/23	fan not not working properly	wire dis-connect	generator office	muskan	NO	NG / 5/03/24
4.	26/3/23	White board damage	broken cracked	BCA-5th	Ratan		26/3/24 / 5/4/24
5.	21/7/23	Table damage	A leg broken	MGR hall	faculty		23/7/24
6.	2/8/23	Window glass	Cracked accidentally	Room 3rd	faculty		5/8/24
7.	8/9/23	fan not working	gunning slowly	bus library	muskan	Sudhar	muskan / 10/8/24
8.	27/9/23	keyboard change	keys not not working	Centre of pure	Sudhar Nidhi		25/9/24
9.	11/10/23	Tap not working	tap damage	water Treatment	Sudhar		22/11/24
10.	16/10/23	Light bulbs not working	fused	male's Plant	Sudhar	muskan	muskan / 18/11/24
11.	27/10/23	Chair change	damage	2nd class	Rudhar	27/10/23	29/11/24
12.	2/11/23	Washbasin tap not working	damage	boys wash room	Sudhar		Sudhar / 5/11/24
13.	5/11/23	Door not working	door jam	Common hall	Sudhar		Sudhar / 5/11/24
		Chain door (shutter) jam	shutter jam	Law faculty (classroom)	Sudhar		Sudhar / 10/11/24



S.No.	Date	Nature of Complain	Status	Location	Complain made by	Recd. fire sign	Complainant's sign
15	23/11/23	Tube light not working	fixed	Centre library	Sudhir	✓	Sudhir 23/11/24
16	30/11/23	Security gate was ^{is not} working	gate for	College main gate	Sudhir	✓	Sudhir 23/11/24
17	4/12/23	Director's room door	jammed	Director's room office	Sudhir	✓	Sudhir 5/12/24
18	18/12/23	Two Chair damaged	broken	most court	Sudhir	✓	Kudrat 18/12/24
19	26/12/23	Girls washroom top is ^{is} damaged	damage	girls washroom	Vikas Sweeper	✓	✓ 27/12/24
20	29/12/23	MBA hall door & window was not working	lock damaged	MBA hall	faculty	✓	✓ 30/12/24
21	6/1/24	room heater is fitting is ^{is} working	Installation	Judge's cabin	Sudhir	✓	Sudhir 6/1/24
22	11/1/24	Parade railing working	working	Parade	Pandit ji	✓	Pranved Jaiswal Pandit ji 11/1/24
23	25/1/24	benche repair	repair	main gate	Shreya	✓	Shreya 25/1/24
24	31/01/24	Table glass change	replace	reception	Ramesh Pal	✓	✓ 31/01/24
25	1/02/24	Fan maintenance	Condenser fail	reception	Ramesh Pal	✓	✓ 02/02/24
26	26/01/24	Boys Bathroom was not working	damage	Boys Bathroom	Sudhir Dandhi	✓	✓ 27/01/24
27	28/12/24	Auditorium's Repair Fan	Fan	Auditorium	Sudhir Dandhi	✓	✓ 28/12/24



Sl. No.	Date	Description	Status	Location	Complainant name	Complainant name in Hindi	Signature	Signature in Hindi
28	6-3-24	Naturex component	AC Boared	Reception	Sudhansu	Sudhansu	[Signature]	[Signature]
	6-3-24	Reception Light Repair	AC Boared	Reception	Sudhansu	Sudhansu	[Signature]	[Signature]
29	9/5/24	AC Repair	Regular Service	Reception/Gen Dept.	Neena Khan	Neena Khan	[Signature]	[Signature]
30	28/9/24	Shelf door	Item	admin block	Yogesh	Yogesh	[Signature]	[Signature]
31								
32	2-10-24	Generator not working	Out of order	Generator room	Mukulsh	Mukulsh	[Signature]	[Signature]
33	10-10-24	Water tap damage	running water	Water Treatment plant	Jagdish	Jagdish	[Signature]	[Signature]
34	9-05-24	Vege replacement	Plant damage	Near temple	Jagdish	Jagdish	[Signature]	[Signature]
35	17-05-24	Dry leaves cutting	Plant structural	Near Satpala Rajph Ashram	Jagdish	Jagdish	[Signature]	[Signature]
36	25-05-24	Grass cutting	Grass cutting	near water tank	Pranod	Pranod	[Signature]	[Signature]
37	6.6.24	Tube light not working	blinking	Ganesh Hall	R.R. Singh	R.R. Singh	[Signature]	[Signature]
38	11.6.24	Table damage	a leg broken	M.Hall	Faculty	Faculty	[Signature]	[Signature]
39	21.6.24	Window glass	cracked	Room's	Faculty	Faculty	[Signature]	[Signature]
40	24.6.24	Bulb not working	fused	Lunch room.	Sudhansu	Sudhansu	[Signature]	[Signature]
41	1-7-24	Chair damage	damage	class	Sudhansu	Sudhansu	[Signature]	[Signature]
42	10-7-24	not working	running slowly	Gen Dept	Moghe Man.	Moghe Man.	[Signature]	[Signature]
43	19.7.24	Door not working	Door jam	Ganesh Hall	Sudhansu	Sudhansu	[Signature]	[Signature]





DATE

LOCATION

S.No.	Date	Name of complaint	status	location	Complaint made by	Rectifier signature	DATE	Complainant's Sign	DATE
43.	23/12/24	Mandir. tiles replacement	tiles damaged cracked	Temple	Pandit ji	Pranod Sahu Rabour	23/12/24	Pr	23/12/24
44.	21/12/24	Encement changed	tear	Admin dept.	Jitender ji	सुधीर	21/12/24	Pr	21/12/24
45.	21/12/24	Grass cutting	Grass cutting	front of admin block	Jitender ji	सुधीर	21/12/24	Pr	21/12/24
46.	15/12/24	Alumnaah door replacement	damaged	Admin-block	Megha Mann.	सुधीर	15/12/24	Pr	15/12/24
47.	12/12/24	Keyboard change	keys not working	Law library	Nidhi	सुधीर	12/12/24	Pr	12/12/24
48.	23/12/24	tap not working	water tap damage	water treatment plant	Sudhin	सुधीर	23/12/24	Pr	23/12/24
49.	17/12/24	white board change	damage	BCA & BBA	Sudhin	सुधीर	17/12/24	Pr	17/12/24
50.	13/12/24	Water tap leak	boys washroom	tap leaking	Sudhin	सुधीर	13/12/24	Pr	13/12/24
51.	29/11/24	Switch not working	broken	admin block	Sudhin	सुधीर	29/11/24	Pr	29/11/24
52.	12/12/24	Generator fuel	fuel filling	Generator room	Nurkash	सुधीर	12/12/24	Pr	12/12/24
53.	26/12/24	Table damage	a leg broken	new room	Faculty	सुधीर	26/12/24	Pr	26/12/24
54.	16/1/25	Fan not working	running slow	central lit	Kidai Sharma	सुधीर	16/1/25	Pr	16/1/25

