YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	**INSTITUTE OF MANAGEMENT EDUCATION**
• Name of the Head of the institution	**DR PUSHPENDER KUMAR VERMA**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**01202633424**
• Mobile no	**9871769020**
• Registered e-mail	**director@ime.in**
• Alternate e-mail	**ime@ime.in**
• Address	**178,Main G.T.Road, Sahibabad, Between Mohan Nagar & Dilshad Garden, Ghaziabad, Uttar Pradesh-201005**
• City/Town	**GHAZIABAD**
• State/UT	**UTTAR PRADESH**
• Pin Code	**201005**
2.Institutional status	
• Affiliated /Constituent	**AFFILIATED**
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status	**Self-financing**
• Name of the Affiliating University	**CHAUDHARY CHARAN SINGH UNIVERSITY , MEERUT AND DR A. P. J ABDUL KALAM TECHNICAL UNIVERSITY , LUCKNOW**
• Name of the IQAC Coordinator	**MS TANU GUPTA**
• Phone No.	**01202633424**
• Alternate phone No.	**9871769020**
• Mobile	**9818154546**
• IQAC e-mail address	**NAAC@IME.IN**
• Alternate Email address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://imesahibabad.ac.in/wp-content/uploads/2023/01/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://imesahibabad.ac.in/wp-content/uploads/2023/02/ACADEMIC-CALENDAR-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.76**	**2011**	**27/11/2011**	**29/11/2016**
Cycle 2	**B++**	**2.88**	**2017**	**22/02/2017**	**21/02/2022**
Cycle 3	**C**	**1.6**	**2023**	**28/03/2023**	**02/03/2028**

6.Date of Establishment of IQAC	**20/04/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Focus on conduction of national, international level conferences, workshops, seminars.

2. Providing guidelines for innovation and research projects for both management and IT faculties and students.

3. Continuous focus on improvement in teaching & learning methodologies by using more and more ICT tools.

4. IQAC has initiated the conduction of various blood donation camps, awareness programs in nearby slum areas which includes Swachta awareness campaign, Legal Aid Camps, Free food and stationary distribution ETC.

5. Focus on more and more participation in Value added courses from all department students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organizing international and national webinars/seminars/conferences/workshops on various relevant issues.	IQAC has conducted many FDPs, Seminars, workshops for both teaching and non-teaching staff
Use of ICT tools for effective teaching & learning	More classes conducted using projectors and LED screens
Promotion of research opportunities for faculty members	More faculty participation in FDPs, seminars, workshops
More participation towards social responsibilities	IQAC conducted blood donations camp, awareness program about Health & hygiene, legal awareness campaign, Free distribution of food and stationery to under privileged students

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
MANAGEMENT COMMITTEE	26/06/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	18/01/2023

15.Multidisciplinary / interdisciplinary

The institute is affiliated to Dr. A.P.J Abdul Kalam Technical University, Uttar Pradesh, Lucknow and recognized by AICTE thus follows the curriculum prescribed by the parent university. The institute does not hold an autonomous status at present that allows the inclusion of programs and courses beyond the prescribed syllabi.

However, the institute does align its vision with NEP for the holistic development of the learners through its own myriad ways. The institute offers various management and computer science programmes that promote interdisciplinary/ multidisciplinary interaction among students and faculty with an aim to develop good, thoughtful and well-rounded and creative individual and also develop character, ethical and constitutional values, intellectual curiosity and scientific temper, creativity and spirit of service.

In order to fill the aforementioned gaps, the institute organizes regular activities such as Blood Donation Camps, Human Values Projects and promotes various courses through NPTEL-Swayam MOOCs along with value added courses to facilitate the multidisciplinary approach towards teaching and learning process. It is pertinent to mention here that the institute runs special training programs run by Computer Science and Management departments for the learners and faculty of other departments. These training programs empower the learners of other streams with some quintessential knowledge required in the professional field. In order to promote more multidisciplinary and interdisciplinary research, the institute has established a Research Eco System via augmentation of Research, Innovation & Development Cell- Intellectual Property Rights Cell- Entrepreneur Development Cell whereby Institute introduced technology demonstration projects. Further also undertake NEP pointers by way of introducing choice based elective subjects which are from disciplines other than their chosen discipline through Scheme of Examination and Syllabi of BBA, MBA, BCA & MCA programs of AKTU University.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) will be of great help to the students. The ABC will digitally store the academic credits earned from various Higher Education Institutions so that degrees can be awarded, considering the credits earned by the students. It will allow students to take courses as per their vocational, professional, or intellectual requirements. It will also allow them for suitable exit and re-entry points. This will enable students to select the best courses or combinations that suit their aptitude and quest for knowledge. The ABC can allow students to tailor their degrees or make specific modifications and specifications rather than undergoing the rigid, regularly prescribed degree or courses of a single university or autonomous college. It can be achieved through multiple entries and exits for the students to complete

their degree to suit their time preferences by providing mobility across various higher education institutions .The Academic Bank of Credit concept is in process of incorporation by the parent University Dr. A.P.J Abdul Kalam Technical University, Uttar Pradesh, Lucknow for which necessary MoU with UGC has already been initiated and things are in process at Registrar level. The institute keeps a record of the credits earned by each and every student through MooCs-Swayam-NPTEL portal for the courses they have undergone and submit the same to the Examination Department of Dr. A.P.J Abdul Kalam Technical University, Uttar Pradesh, Lucknow for incorporation of same in the DMC of the student. It encourages the students to undertake MOOCs.

17.Skill development:

Institute of Management Education, Ghaziabad has created an eco-system to develop 21st Century capabilities and skills across the range of all disciplines i.e., Management and IT enabling personal accomplishment and enlightenment, constructive public engagement and productive contribution to society, career relevant skills of the students. Skill enhancement in students is ensured through various interventions. To name a few—

1. The departments emphasis on the development of the cognitive skills essential to achieve the graduate attributes.
2. The programmes have skill based experiential learning as a core component of every course pedagogy
3. Institute offers revamped value-added courses, courses curriculum as per thrust areas for enhanced student experiences which are specifically aimed at imparting precise skill sets to the students (on thrust area) for example, Python, Artificial Intelligence etc.
4. The institute is making sincere efforts for providing value-based education to the learners and make them responsible citizens and ensuring social justice and empowering the underprivileged and vulnerable sections of the society by inculcating Universal Human Values.
5. The institute has collaborations with various organizations for skill-based courses
6. Skill based projects are regularly given to the students Many courses spread across most programs cover Gender Issues, Environment and Sustainability, Human Values and Professional Ethics.

NEP 2020 :

1. Institute offers a bouquet of skill courses ranging from entry-level skills to highly specialized skills in each of the disciplines at institute

2. Institute also collaborate with the industry and corporate entities for more skill enhancement practical courses i.e., STR, Project Report, Internships, Industrial Visit, Industrial Tour etc. so as to help students to hone their employability skills

3. Institute establishing the following centres:

Center for New Age Technologies : Centre reflects Institute focus on emergent technologies that are impacting businesses and work across all sectors. The Centre will develop cognitive skills sets and competencies of learners across various domains of technologies that are/will be central to a data-driven work environment.

For Faculty-members: Need-based FDPs are curated to train the in-service faculty members in three major areas:

Teaching: Institute empowers the faculty-members to upskill their skill sets for Institutional leadership, carrier progression based on teaching, research and service and also revamping experiential learning, differentiated instruction, alternative assessment, instructional design, outcome based education, and hybrid mode of education as this is the need of the hour during COVID-19 onslaught. Faculty members are also trained to upgrade through domain specific MOOCs .

Research: Faculty development programmes (FDP) also focus on several areas of research, so as to enable them to produce good quality research to write quality papers, develop technology demonstration prototypes, patents and copyrights, technology for mass diffusion, and commercialization of patents by developing a Research Eco System via augmentation of Research, Innovation & Development Cell-Intellectual Property Rights Cell-Entrepreneur Development Cell.

Action Plan for further implementation under NEP 2020 :

  1. Institute will adopt a two-pronged approach to develop and transform faculty to adopt effective teaching-learning evaluation and research practices:
  2. Train the Trainer program for the existing faculty
  3. An Induction Program for new faculty to train them in research technique

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian knowledge system and culture essays a rich tradition that needs to be cherished with sustainable efforts. The institute despite the restricted privileges allowed by the parent university fosters the promotion of Indian culture and values by the significant club: Ek Bharat Shresta Bharat. Ek Bharat Shrest Bharat is also an endeavour to glorify the feeling of pride for unity in diversity and the unbroken national spirit. It works on the following objectives:

• To celebrate the Unity in Diversity of our Nation and to maintain and strengthen the fabric of traditionally existing emotional bonds between the people of our Country.

• To promote the spirit of national integration through a deep and structured engagement between all Indian States and Union Territories through a year long planned engagement between States to commemorate 75 years of Indian Independence.

• To showcase the rich heritage and culture, customs and traditions of either State for enabling people to understand and appreciate the diversity that is India, thus fostering a sense of common identity.

• To establish long-term engagements and, to create an environment which promotes learning between states by sharing best practices and experiences

Various cultural events are regularly organized on Indian knowledge systems , languages , culture and values. Outstanding local artists and crafts persons are invited as Artists-in-Residence and master instructors to promote local music, art, languages, and handicraft virtually through online mode amid COVID-19.

Action Plan for further implementation under NEP 2020

IME members and faculty of various programs have been enlightened and encouraged in the workshop on NEP 2020 to incorporate the aspects of Indian Knowledge System in value added course , cultural activities , academic events etc, giving more emphasis on vernacular languages.

The institute hosts events, lecture series and performances open to

the larger community to promote Indian Knowledge Systems, languages, culture and values through various Committees, Cells & Clubs initiatives.

Propose to organize Annual International Conference to promote our culture, heritage and values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institute has already adopted Outcome Based Education (OBE) system as envisaged in NEP for evaluating performance, knowledge and skills of students through the attainment of POs, PSOs and COs The faculty members provide a transparent path way for student success by writing clear and comprehensive COs as suggested by Bloom's Taxonomy and New Education Policy. The COs is then mapped on the scale of 0 to 3, where 0 is used for no correlation and 3 is used for strong correlation. Outcomes are assessed and attainment analytics are used to improve the academic quality via articulation metrics

Action Plan for further implementation under NEP 2020: The process outlined above would be further strengthened and attainment levels will continue to be monitored closely to modify the pedagogy and /or the evaluation.

20.Distance education/online education:

The National Education Policy 2020 envisions a complete overhauling of the higher education system to overcome constraints that prevent equity, inclusion and diversity. The policy propagates that HEIs that fulfill stipulated criteria should offer ODL and online programmes so as to reach out to geographically and socio-economically under privileged groups.

With the onset of the pandemic, the concept of online education has strengthened its roots all across the globe. The institute has taken some of the pioneer steps in providing online education with the options of live and recorded lecture facility through google classrooms, google meet app, etc.. The aim is to address the limited resources at the learner's end and the vision culminated in the establishment of the well-equipped digital studios.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	6

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	584

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	734

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	334

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	29

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	35

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**28**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**777.3 LAKHS**
4.3 Total number of computers on campus for academic purposes	**180**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

CURRICULUM DELIVERY PROCESS

- **There is a faculty wise timetable committee which prepares the timetable as per workload for the academic session.**
- **A comprehensive teaching plan is prepared by every department and teacher which includes the delivery of lectures, tutorials and practical. ·**
- **The Principal addresses the newly admitted students in "Induction Program" aboutfacilities and welfare schemes available, code of conduct and discipline, add-on and extra-curricular activities.**
- **The faculty members take few lectures on the introduction of the curriculum.**
- **Class Tests are conducted periodically and its results is displayed and discussed with the students in the class room.**
- **Periodical meetings of Head of the Departments are held with the Principal to take review and discuss the curriculum delivery.**
- **Assignments, seminars and project are given to the students under the supervision of the faculty.**
- **ICT is used for effective teaching by the teachers of various**

- departments.
- **The departments organize, field project and industrial visits for students' exposure to practical knowledge.**
- **The faculty members encourage the students to read the reference books and take use of e- resources available at the library.**
- **Students-Teacher -Guardian Meetings (Mentor-Mentee) is implemented for identifying problems of the students regarding academic, social and financial issues.**

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://imesahibabad.ac.in/wp-content/uploads/2023/11/BBA-SYLLABUS-2020onwards.pdf, https://imesahibabad.ac.in/wp-content/uploads/2023/11/bcasylbs-2.pdf, https://imesahibabad.ac.in/wp-content/uploads/2023/11/MCOM-Regular-2019-20-onward.pdf, https://imesahibabad.ac.in/wp-content/uploads/2023/11/MCA_Second_Year-2021-2022.pdf, https://imesahibabad.ac.in/wp-content/uploads/2023/11/MBA-syllabus.pdf]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation in accordance with Academic Calender-

1. Classes and Lab time-table - Academic Incharge of each department prepares the time table as per the guidelines of affiliating university for the number of credit hours for each subject and the academic calendar prior to the start of the semester. Time-table is displayed on notice boards of every department and maintained in the academic file.

2. Internal Examinations- The dates of CT1, CT2 are mentioned in the academic calendar. Detailed Examination schedule is announced in advance, by the principal.

3. Question Paper Setting- The question paper of internal exams is prepared by concerned faculties and is approved by head of the department.

4. Exam sheets evaluation- The answer sheets are checked and evaluated in each department to ensure the evaluation of the students.

5. Assignments and Quiz – In addition to the tests, assignments and quizzes are also the part of Continuous Internal Evaluation.

6Student feedback – At the end of academic session students submit their feedback for each subject through online feedback forms maintaining complete anonymity.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://imesahibabad.ac.in/wp-content/uploads/2023/02/ACADEMIC-CALENDAR-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**E. None of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

870

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

1. Gender- Numbers of programs are conducted for women and girl students such as Save girl child campaign, Major gender issues are focused and addressed through the activities like, poster exhibitions, Blood Donation Camps etc.

2. Environment and Sustainability -We promote environmental protection through tree plantation and other sustainable development programs. Every year, our institution undertakes a host of activities in the nearby slum areas.Different activities have been initiated by the college to save environment such as Cleanliness Campaigns etc. Celebration of various days like World Environment Day, etc. The college has taken initiative in Swachch Bharat Abhiyan and Tree plantation programs which are introduced by the Indian Government.

3. Human Values and Professional Ethics- To create scientific approach and social awareness among the students, lectures and Annual Quality Assurance Report of INSTITUTE OF MANAGEMENT EDUCATION, quiz, essay, etc. are inculcated into the curriculum. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Guest lectures on value education have been organized for students.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

495

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://imesahibabad.ac.in/wp-content/uploads/2024/01/Action-taken.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File]()
URL for feedback report	https://imesahibabad.ac.in/wp-content/uploads/2024/01/STUDENTS-feedback-analysis-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

584

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

190

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has well-planned multi-level strategies that are

implemented from time to time to address the issues of diversity in students' learning levels. The students are assessed on the basis of CTs, class activities, extra curricular activities and overall performamnce in class.

Assessment of slow learners, advanced and Average learners:

Group and one to one interaction of students and teacher during teaching helps to identify the advanced learners and slow learners. If any student is not giving the answers of questions or his/her learning level is poor, he/she can be put in a group which may be slow learner, at primary level. Group discussions, extra curricular activities also helps in identifying slow learners.

If teacher finds that some students have critical thinking/ out of the box approach after the group discussion/ one to one interaction with student(s). The students can be put in a group which may be advanced learner, at primary level. Group discussions, paper presentation , extra curricular activities also helps in identifying advancelearners.

Support for Slow Learners:

? Remedial/ tutorial classes

? Additional assignments

? Extra reading materials:

Support for Advanced/ Average Learners:

? Special workshops/ seminars

? Research projects

File Description	Documents
Paste link for additional information	https://imesahibabad.ac.in/wp-content/uploads/2024/01/C2-Slow-Learner-Advance-Learner.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1147	**29**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are given a right blend of traditional and modern methods to make learning student-centric and a rewarding experience. Experiential learning, participative learning and problem solving methodologies are well adopted to ensure the holistic development of students and facilitate life-long learning and knowledge management.

Participative learning

1. Debates – Debates are used in various topics where students are needed to present alternative points of view and cognitive processes, resulting in the learning process being justified in an argue mental manner.
2. Group presentation, group discussions and quiz etc conducted periodically in every month.
3. Proficiency in soft and communication skills through lab sessions.

Industry interaction and summer training

1. Industrial / field visits, Practical training / internship at Industry like Wipro, Milkyway, Infosys, etc. are mandatory at present.

Experiential learning

1. Practical courses (laboratory) including virtual labs are made compulsory in the curriculum.
2. Different learning methods viz. problem-based, case-based, project-based, inquiry based, computation-based are implemented wherever feasible.

Problem solving methodologies adopted are

1. Giving assignments and quizzes at the end of instruction of each unit.
2. Case Study Analysis and Discussion.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://imesahibabad.ac.in/wp-content/uploads/2024/01/C2.3.1-Participative-learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The following tools are used by the Institute as ICT Tools:

1. Projectors: There are six projectors available in various classes and labs.

2. Desktop and Laptop Computers - Located throughout campus in the Computer Lab and Faculty Cabins

3. Seminar Rooms- Three seminar halls are fully equipped with modern technology.

4. Zoom, Google Meet, Microsoft Team, and Google Classroom are all options for online classes.

5. Smart Boards are there for students in IT Lab and Conference Hall.

Faculty's Use of ICT: - A. PowerPoint presentations—Using LCDs and projectors, professors are urged to use PowerPoint presentations in their classes. They can also prepare successful presentations with the use of a digital library, online search engines, and websites.

B. Industry Connect- A digitally equipped seminar and conference room hosts guest lectures, expert discussions, and various competitions for students on a regular basis.

C. Online quiz- Using GOOGLE FORMS, professors create an online quiz for students once each lesson is completed.

D. Video Conferencing- Using the Zoom / Google Meet programmes, students are counselled.

E. Video lecture- Students have access to video lectures that have been recorded for long-term study and future reference.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

67

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students in the starting of each semester. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process.

Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation and extra-curricular activities. Class tests are conducted regularly as per the schedule given in academic calendar. The weightage for the internals for UG courses is 25 marks and for PG courses 50 marks.

For transparent and robust internal assessment, the following mechanisms are conducted—

· **Internal Examination Committee.**

· **Question Paper Setting.**

· **Conduct of Examination**

· **Result display**

· **Interaction with students regarding their internal assessment.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://imesahibabad.ac.in/wp-content/uploads/2024/01/C2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination (INTERNAL) related grievances which is transparent in the pattern and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internal examinations.

At Institute level, an examination committee, comprising of HODs as convener and other teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made within 2—3 days. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are also informed about their ward's performance through PTMs conducted at the end of each semester.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://imesahibabad.ac.in/wp-content/uploads/2024/01/C2.5.2-Internal-Assesment-Grienvence.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Description of Course Outcomes (COs) for all Programmes and mechanism of communication

Our Institute is affiliated to Chaudhary Charan Singh University Meerut and Abdul Kalam Technical University, Lucknow. We offered Under Graduate, Post Graduate programs and courses under the Faculty of Arts, Commerce, and Management. Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are framed by the department following extensive consultation with all faculty in strict conformity with the objectives of Outcome Based Education (OBE). Following are the method used to popularized the information via:

- **Website**
- **Department Notice Boards**
- **Laboratories**
- **Library**
- **Induction Programs**
- **Faculty meetings**
- **Parent meet**
- **Alumni meetings**

The HODs along with the faculty members provide information to students, raise awareness, and stress the importance of achieving the goals.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://ime.in/docs/PROGRAM%20OUTCOMES.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. **At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.**

2. **The copies of the syllabi are kept in the department. It is distributed beginning the semester /year, and/or write among students.**

3. **The student can download the syllabus from the website of IME COLLEGE, SAHIBABAD. https://imesahibabad.ac.in/syllabus-link/**

1. **Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.**
2. **Following are the evaluation process of PO and CO.**

For post-graduate courses:-

(i) Seminar presentation

(ii) Short quizzes or objective questions

(iii) Home assignments/tutorials Extension Work

(iv) Project work provided in syllabus e.g.-MBA, MCA.

For under-graduate courses:-

(i) Unit test and class test in each month as decided in the

syllabus

(ii) Black-board and power point presentation

(iii) Quizzes or objective questions, if needed.

(iv) Quarterly examination

(v) Model paper examination

(vi) Field/Project work for environment studies.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

243

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://imesahibabad.ac.in/wp-content/uploads/2023/02/Annual-report-2.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://imesahibabad.ac.in/wp-content/uploads/2024/01/National-Assessment-and-Accreditation-Council-NAAC-sss-analysis.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an environment that is supportive of research and innovation through the hiring and training of highly qualified staff, the execution of creative projects for the creation and distribution of information, and the construction of state-of-the-art infrastructure-

- **Human Resource: The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds. Faculty are encouraged to participate in various skill enhancement programs under the govt. schemes.**
- **The Central Library provides facilities for creation of knowledge and research support through reference books, research journals, reading room.**
- **A well-equipped IT lab at IME College ensures that students have access to the latest hardware, software, and technologies used in the industry. This helps them stay updated with current trends and prepares them for real-world scenarios. In addition to IT-focused activities, the lab also supports multimedia and content creation for management students. This includes creating presentations, reports, and other materials using various software tools.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://imesahibabad.ac.in/wp-content/uploads/2024/01/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college is very much concerned about social issues and conduct awareness programs for society. The means of achieving these are nukad-natak and campaign. Students and staff members goes to public places and sensitize local people about social issues. Out of these nukad-natak played to raises woman related issues, swatchta abhiyan, and legal aid to poor section of society.

Our college raises women related issues through Nukad-Natak. One of such activity was conducted on January 25, 2021 at 12 noon near Rajender nagar metro station. The topic of play was, "Challenges of women". They raised issues on domestic violence, education, and women empowerment. Students played this to sensitize society about women related issues. Audience applauded and praised the efforts of students and faculty members.

Our college supported the swatchta campaign to aware general public about importance of cleanliness. They collected the waste from household and put them in a basket. Then they went to each and every villagers home to make them aware about importance of cleanliness.

Our college also participated in providing legal aid to poor section of society at free of cost. College students and teachers organized a camp where poor people were provided legal aid.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities:

Classrooms: College encompasses 46well-furnished, well ventilated, spacious classrooms for conducting theory classes.

Technology Enabled Learning Facility: The College has ICT Classroom withthe provision of Multimedia learning, Wi-Fi connectivity and internet access.

Learning Resource:Library and IT Lab.

Board Room: For conducting regular meetings.

Tutorial rooms

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Available band width: 50 mbps.

Conference Hall: With the seating capacity of 200.

Auditorium: Auditorium is well equipped with the seating capacity of 500.

Girls Common room

Boys Common room

GR/GE Cell: They are Offline and Online. In online mode the action is taken within seven days and in the offline mode, the complaints are dropped in the complaint box.

Medical Room

Sports Room: It comprises of Table Tennis, Caroms, Basket Balls, Volley Balls, Chess Boards, Packs of Badminton Shuttles, Shotput Balls, Rope of tug of war.

Canteen

Parking Sheds

24*7 Uninterrupted Water Supply

24*7 Uninterrupted Supply of Electricity

Double System of Fire Security

Ramp/Railings/Lift

Lush Green Campus

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Following facilities are available in the college campus: -

Conference Hall: Well-equipped conference hall prevails with

conducting national seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Auditorium: Auditorium is air conditioned and well equipped with proper sound system and lightning.

Play Ground: College students showcase their skills related to sports in playground.

Outdoor game: Special facilities are available in the campus to promote interest in sports and cultural events. It has a well maintained ground for various outdoor games like basketball, kabaddi, volley ball, badminton, shotput, football and kho kho.

Indoor game: It also has the facilities for promoting indoor games like chess, table tennis and carom, pool table

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in

Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

777.3 LAKHS

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the heart of any academic institution. The Objective of the Library is to provide an environment which is conducive to high quality teaching learning and research. IME realize this and offer excellent Library facilities for Students and Faculty. IME has a fully automated Library which can work in Multi- user network environment. The Library is a Collection of More than 40,000 books and E-Journals like DELNET, Nalanda E- Consortium, apart from this library also provided following database to the students for the research purpose given below: - ? E- PG Pathshala ? Shodhganga ? UGC E- resources ? National Digital Library This Database can be of great help to researchers

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://ess.inflibnet.ac.in/eres.php?memID=64 , https://epgp.inflibnet.ac.in/# , https://ndl.iitkgp.ac.in/index.php , https://discovery1.delnet.in/ , https://librarianresources.taylorandfrancis.com/services-support/authentication-and-remote-access/

4.2.2 - The institution has subscription for the following e-resources e-journals e-	**A. Any 4 or more of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.23 LAKHS

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

72

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 06- smart classrooms with projectors,

03-computer labs and 01-digitally equipped conference hall and 01-digitally equipped board room is available in the college.

Well-equipped computer labs are functioning in the college. The students and faculties of the college have access to the computer lab. The computer lab and Library are facilitated with the Wi-Fi connectivity. There is access of Wi-Fi connectivity to all student and the staff members of the college. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT.

The college regularly maintains the IT facilities-

Microsoft OVL services are being provided to both students and faculties

- Antivirus is being renewed on regular basis
- Firewall has been installed and renewed on regular basis
- CCTV is installed in computer labs, library and campus area
- Website is maintained by third party
- Total prevailing PCs in the Computer Lab are 180. Configurations is Acer Corei5, 8 GB RAM, 250 GB SSD/ Acer Core i3, 2GB RAM, 320 HDD, Core2DUO 2GB RAM -250 GB HDD
- Total Printers are 7 which are of Canon and HP.

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File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

180

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 – 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

777.3 LAKHS

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of computer Laboratory:

(i) System Executive in respective labs maintains a list of all hardware/software.

(ii) Suitable backup of software is maintained by laboratory executives on every fortnight.

(ii) Service Engineer performs the maintenance daily.

(iv)The laboratory staff checks the functionality of systems.

(v) The maintenance records are maintained by the service engineer.

(vi) Maintenance Company carries out preventive maintenance after 6 months in which the systems are thoroughly checked for desired performance and recommendations of manufacturer are taken care of.

Library:

The institute has established a main library in IME campus, to enable the students and faculty have better availability of books related to their course.

(i) The books and learning material are stored in properly identified shelves in library.

(ii) The students and faculty are provided library cards for issue of library books.

(iii)Each book is identified by book plate.

(iv)The details of the books/learning material are entered in the library register.

(v)Students are allotted 2 books at a time against each card for 7 days

(vi) Faculty is given 2 book at a time against each card for 15 days.

(vii) Support staff is given 2 books at a time against each card for 15 days.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

180

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

482

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

482

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

124

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

333

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students constitute a major stakeholder in the institutional growth. Utilization of the support and ideas of the students is the paramount requirement for the prosperity and well-being of the

institute. IME always strives to build a relation of mutual respect and inculcate a sense of pride amongst the students for their own institute. Institute of Management Education has a Students' Club, which is constituted with the students of all years of the college. The members of the Club participate in brain storming sessions and formal meetings called for formulating strategies for the overall curricular, co-curricular and extracurricular development of the students.

Functions :

1. The Student club (represented by 5-6 students) get the feedback on teaching-learning processes like teaching, course content, study material, practical sessions from the departments, pertaining to quality improvement.

2. Class Representatives (CRs - one male student and another female student) assigned from each programme communicate the same to the faculties who take further necessary actions.

3. promotes and encourages the involvement of students in organizing various sports, social initiatives and community outreach programmes and recreational activities of the college in coordination with faculty mentors like Annual Sports, Cultural Fest, Fresher's Welcome, Farewell, etc.

File Description	Documents
Paste link for additional information	https://imesahibabad.ac.in/student-club/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institute of Management Education has an Alumni Association. Institute takes Alumni Feedback to improve the functioning and services of the organization. Alumni meet is organized in the institute every alternate year to network and collaborate with the Alumni. Our Alumni Association works as partners to bridge the gap between the industry and academics. We organise various "Guest lectures" and "Alumni Talks" from time to time so that the alumni can enlighten the current students in their journey. Alumni also support in placement activities and continue to bring a good name to the organization.

File Description	Documents
Paste link for additional information	https://imesahibabad.ac.in/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To Be One of the Top Global Integrated Colleges Known for Commitment Towards Quality, Value Based Education, Research and Social Responsibility."

Mission

"To Serve the Society by Creating a Quality Learning Environment Committed to Creative, Innovative and Value Based Learning."

Our Goal

IME believes in preparing its passing out graduates to play their role in peace building, community service, serving and leading in global context. With the mission to serve the society by promoting excellence in education, the institute has diversified in the areas of Management & Information Technology.In the present context, the vision of the College is to be a global leader in education and a valuable partner in the evolution of a just, humane and inclusive society in India. The institution follows a democratic and participatory mode of governance to deliver value based and advance education which bring significant benefits to the society. The governing board comprises of distinguished administrators, academicians and faculty representatives.

Endeavours to achieve Vision and Mission

In order to ensure transparent and democratic governance, the Honourable VICE CHAIRMAN continuously monitors and guides all the academic as well as administrative functioning. The COLLEGE undertakes proper channels of governance at different hierarchical levels.

File Description	Documents
Paste link for additional information	https://imesahibabad.ac.in/our-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

IME College follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities.

The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which includes the IQAC, the academic Council, and various Cultural Societies.

All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities.

The management gives sufficient freedom to the principal, who is the academic head of the institution to function in order to fulfil the vision and mission of the institution. The Heads of Departments monitor the functioning of the various departments. The participative decision making ensures total participation of all the people concerned.

Participative management: The Administration is always open to discussion with the teaching and nonteaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	https://imesahibabad.ac.in/academic-council/, https://imesahibabad.ac.in/board-of-governors/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the beginning of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the

year. The College prepared a dynamic Strategic plan: –

1. To conduct Faculty Development Programmes, workshops, seminars for both faculty and students.
2. To sign MoUs are signed between institute of management education and institute of industrial development
3. To sign MoUs signed with Industrial sectors for training, development and placements.
4. To laid Emphasis on using the ICT tools for effective teaching and learning.
5. To recruit more faculty with Doctorate degree by 2027.
6. To focus on high quality research from the faculty members and scholar.
7. Upgrade infrastructure wherever possible.
8. To laid emphasis on extension activities.
9. To introduce add on certificates and value added courses for the students to ensure knowledge and enhance quality learning.
10. To install database for the lib ERP.

We have successfully carried out the faculty development programmes for the teachers for the good quality teaching – learning. and signed MoUs with the institute of industrial development and also with the industrial sectors for training, development and placements.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the Management, governing body, the Principal, Teaching, Non-Teaching Staff is administered by Deputy Secretary who solve matters related to HR department, Records and Stores, Publicity matters, Admission, VC office, Computer Centre, Central Library. Executive Director of IME College is followed by Principal. The Principal is assisted by the Academic-in-Charge of the Departments, IQAC and various

committee such as sexual harassment committee, proctorial committee etc. The Principal oversees the smooth functioning of the department by meetings are held on a regular basis to discuss issues and concerns relating to curricular and extra-curricular activities. The Academic In-charge is assisted by Batch-In Charge and Class Representative. The College also has Internal Quality Assurance Cell (IQAC). It comprises of the Principal, Co-Ordinator, teachers, members of the management of PE Society, and other stakeholders like student representative, Alumni, parent representative and representatives from industry, education, and corporate sectors.

Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. The Proctorial Committee, Grievance Redressal Committee, and the Internal Complaints Committee. The objective is to ensure that no violation of rules takes place within the College and work towards settling grievances if any.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://ime.in/docs/ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Teaching staff Insurance Schemes**
- **12 Academic leave per year and the institute sponsors the research publications and registrations to academic conferences.**
- **Institute organizes workshops, FDPs, seminars and conferences.**
- **Also, on festive occasions, lunches are organized.**
- **Internal Complaints Committee for Prevention of Sexual Harassment of Women at Work Place.**
- **Parking Facility, Internet, Complete support and assistance is provided to the faculty for pursuing higher studies.**
- **Non-teaching staff EPF, Earned Leave are provided.**
- **Faculty Development Programmes Faculty Enhancement programmes for skill up-gradation and training are organized for both teaching and non-teaching staff.**
- **Permission is readily granted to participate in Refresher Courses/ Orientation Programmes/ Short- Term Courses to the teaching staff for professional development.**
- **Financial support is also provided for research , FDPs to teaching staff.**
- **Computer Training Courses are provided for teachers to help them upgrade their e-skills and the non- teaching staff is sent to attend computer training courses organized by the University.**
- **Support Facilities Canteen Grievance Redressal cell.**
- **Internal Complaints Committee Parking facilities for both teaching and non-teaching staff.**
- **Clean drinking water facilities. Facilities such as lifts, ramps ICT Facilities**
- **The College is fully Wi-Fi enabled.**
- **Three full-fledged Computer labs for both students and faculty.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	*View File*
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	*View File*
Details of teachers attending professional development programmes during the year (Data Template)	*View File*

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IME strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges The performance of each employee is assessed annually . The features of the performance appraisal system are : Teaching Staff a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System. The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities. The Institute accords appropriate weightage for these contributions in their overall assessment e) The PBAS proforma filled by the Faculty Member is checked and verified by the Academic In-charge and Principal. Non-teaching staff All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public. Each one of them is graded on a 4-point scale, i.e., Excellent, Good, Satisfactory and Poor. The overall assessment is based on the cumulative grade by the Administrative, which is then forwarded to the HR by the forwarding officer.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	*View File*

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.

Process of the internal audit:

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the management.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years.

All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds

The institute being a private Un-Aided college or self-financed and not getting any financial aid/grant from the state or central government, fee collection is the only major source of revenue/income generation for the institute. The Institution has well set mechanism to monitor efficiently the available resource. Purchases are made with the recommendations of duly constituted purchase committee. The amounts withdrawn from the banks follow a systematic mechanism of obtaining the approval at various levels. If any expenditure is made beyond budget sanctioned, it gets ratified in a special meeting.

Utilization of Resources

- **Disbursal of staff salary**
- **Infrastructure augmentation such as construction and renovation of classrooms, installation of lift, Beautification of campus, plantation of trees, laying of paver blocks, roads.**
- **Library resources**
- **ERP and ICT improvement**
- **Software and equipment purchase**

- **Organizing Seminars lectures, conferences, workshops, training programmes for placement and recruitment.**
- **Endowment scholarships to empower and encourage the merititious students.**

- **Relief measures during the period of disaster.**
- **Sports and cultural events Sports Meet, foundation day, fresher and orientation program, Annual Fest and many cultural activities.**
- **Organizing extension activities such as swachhta Abhiyan ,Nukkad Natak etc.**
- **Welfare measures to teaching , non-teaching staff.**
- **Payment to guest faculties.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IME attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning.

The IQAC at IME was constituted on 20 April,2011. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and

analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box located in the Ganesham block.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.

The Institute IQAC regularly meets every six month.

The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute

1. Annual Quality Assurance Report (AQAR) 2. Performance Based Appraisal System (PBAS) for Career Advancement 3. Stakeholder's feedback 4. Action Taken Reports

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and class test schedule are notified in the Academic Calendar. Annual Quality Assurance Report of INSTITUTE OF MANAGEMENT EDUCATION. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teachinglearning process, the system of continuous evaluation, compulsory core courses, various co- curricular activities, discipline and culture of the Institute. All students are provided with the rule book that provides all details relevant for students. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made in the morning . Attendance and conduct of classes are monitored by the Academic incharge, Principal. Feedback from students is also taken individually by teachers for their respective courses, by Proctors,

Students are also free to approach the principal of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the principal, academicincharge individual faculty members.

File Description	Documents
Paste link for additional information	https://ime.in/docs/Rule%20Book.pdf, https://imesahibabad.ac.in/wp-content/uploads/2023/02/ACADEMIC-CALENDAR-2021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://imesahibabad.ac.in/wp-content/uploads/2023/02/Annual-report-2.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities –

(a) Safety and Security

- Security checkpoints are provided at all campus entries and exits.
- Rotational duty by all faculty members for discipline and security.
- Strict implementation of Anti-Ragging measures and keeping the campus ragging free.
- Security guards are deployed at main gate and students with valid identity cards are allowed into the campus.
- The college campus is under surveillance with CC cameras installed at prominent locations.
- Sufficient lighting is provided in the campus during nights in case of extension of regular hours for placements or cultural activities.
- Women faculty members accompany girl students when they participate in outdoor activities.
- The college ensures social security through Anti- Ragging Committee, Grievance Redressal Committee and Women Assistance Cell.
- The Disciplinary committee curbs indiscipline in the campus.
- A complaint box is arranged to receive grievances or suggestions from the students which are addressed by respective committees.

(b) Counseling

- Faculty counsel the students during mentoring regarding academic performance, career plans and personal issues.
- Head of the Department monitors the students and counsel the students regarding their psychological issues.

File Description	Documents
Annual gender sensitization action plan	https://imesahibabad.ac.in/wp-content/uploads/2024/02/7.1.1-policy.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://imesahibabad.ac.in/wp-content/uploads/2024/02/7.1.1-women-assistance-cell.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy   D. Any 1 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste disposal includes the activities and actions required to manage waste from its inception to its final disposal. This includes the collection, transport, treatment and disposal of waste, together with monitoring and regulation of the waste management process.

SOLID WASTE MANAGEMENT

The college has different dustbins for different types of waste, such as recyclable and non-degradable. Green and blue bins have been provided across the campus for the collection of solid waste generated at different sources in the college.

Organic waste is disposed off in compost pits and processed and reused as manure for the plants and trees inside the campus. Plastic usage is prohibited on campus so as to create a plastic-free zone.

LIQUID WASTE MANGEMENT

For liquid waste management, the water transport system is inspected for leaks in pipes, taps, valves and other components on a regular basis and promptly repaired. To ensure a clean and safe potable water supply, a reverse osmosis plant with a capacity of 5000 litres of water is in operation in the main block and in the library. The RO plant's rejected water is then used for plants.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

E. None of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute celebrates cultural and regional festivals like Youth

Festival, Constitution Day, etc. to teach tolerance and harmony to the students.

The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men.

Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differentlyabled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college.

The institution followsthe curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At IME, we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations.

All students studiesa paper on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.

Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen.

Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://imesahibabad.ac.in/wp-content/uploads/2024/02/7.1.9-new-pics.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 – Institution celebrates / organizes national and international commemorative days, events and festivals:-

- **The Institute has been celebrating and hence embarking upon the national and international commemorative days.**
- **These celebrations give a loud and clear message to the students and employees of the institute that we are united.**

- **Teachers' Day** IME celebrates Teachers' Day every year in honor of Dr.Sarvepalli Radhakrishnan by paying respect to its teachers and gurus on this day.
- **Republic Day & Independence Day** Each year Republic Day and Independence Day of India are celebrated with gaiety and patriotic fervor at IME.
- The Institute also organizes a Pre Republic Day and Pre -Independence Day celebration in which students from various departments highlight their talents on Gandhi Jayanti.

International Yoga Day Birth Anniversary of Great and Renowned Indian Personalities:

Birth Anniversary of Dr B. R. Ambedkar Jayanti, Dr Vallabhai Patel and Mahatma Gandhi.

Celebration of days like Constitution Day, Human Rights Day and World Environment Day creates awareness among students about the human rights.

Significance of the Indian Constitution, Fundamental Rights and Fundamental Duties of Indian residents

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	*View File*
Geo tagged photographs of some of the events	*View File*
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 BEST PRACTICES OF THE INSTITUTION

BSET PRACTICE-1

1. **TITLE OF THE PRACTICE- Interactive and Experiential Learning**
2. **OBJECTIVES OF THE PRACTICE-**

- To inculcate better understanding among students about the concepts

- To encourage students for more participation in all academic and beyond academic activities

THE CONTEXT- IME always believe in holistic development of students so as to make them future leaders. In IME all academic and beyond academic activities are conducted in such a way that follows the approach of "learning by doing". In classrooms also through group discussions, group presentations, random quiz etc encourage students to adopt interactive approach.

Best practice -2

1. TITLE OF THE PRACTICE- Inculcating social responsibility in young minds through community engagement
2. OBJECTIVE OF THE PRACTICE-

- To fulfill the social responsibility towards society
- To inculcate a sense of humanity, kindness and social values

1. THE CONTEXT- IME has always been in forefront towards fulfilling its social responsibility and inculcates the same values among its students by promoting and conducting activities for society's betterment. Conduction of Hygiene awareness campaigns, Legal Aid Camps, Free Food and stationery distribution, Nukkad Nataks creating awareness about voting rights etc are part of it.

File Description	Documents
Best practices in the Institutional website	https://imesahibabad.ac.in/wp-content/uploads/2024/02/7.2-best-practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institute of Management Education always strives to provide state of the art infrastructure and highly motivated faculty equipped with requisite skills and knowledge to train our students. IME always

believes in training and preparing its students for tomorrow with a remarkable character and discipline. Its firm believe in its slogan "IME is a workshop...not a showroom" is its institutional distinctiveness.

Institute of Management Education is in the forefront of developing ever increasing intellects in interconnected and inter-cultural world. Known for its values and ethics based education, IME's commitment is twofold: delivering excellence in education and developing the inherent talents of those who come here to study the courses.

The students are required to make use of resources and learning material provided to them so that they get an edge over the students from other universities and institutions.They must participate in all academic and beyond academic activities for the holistic development. IME provides all those requisites which enable them to become a future leader.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Establish academic collaborations, industrial institute collaborations, student placement and internship collaborations.

2. Academic events planning and organizing for the upcoming session 2022-23.

3. Increasing career-oriented, extension, and outreach activity to improve training and placement of the students.

4. Workshops/training/ guest lectures will be conducted on more frequent basis

5. More research oriented activities